

By-Law No. 2018-034

A by-law of the City of Ottawa to amend By-law No. 2014-220 respecting the fees for building applications and permits, and to repeal By-law No. 2017-28

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Enacted On: 2018-02-14

OttWatch Bylaw Reference: <http://ottwatch.ca/bylaws/2018-034>

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BY-LAW NO. 2018 - 34

A by-law of the City of Ottawa to amend By-law No. 2014-220 respecting the fees for building applications and permits, and to repeal By-law No. 2017-28.

WHEREAS at its meeting of December 13, 2017, by way of Motion No. 62/12, Council approved the 2018 budget including the increase of or creation of certain fees and charges to come into effect on January 1, 2018;

AND WHEREAS By-law 2017-417 confirms the proceedings of Council of December 13, 2017;

THEREFORE the Council of the City of Ottawa enacts as follows:

1. Schedule "A" of By-law No. 2014-220 entitled "A by-law of the City of Ottawa in respect of buildings, applications, permits and fees", is repealed and the following Schedule is substituted therefor:

**SCHEDULE "A" Respecting
CLASSES OF APPLICATIONS, PERMITS AND
FEES PAYABLE**



CLASS

FEE

Building Classification by Major Occupancy	Service Index	
	\$/sqft	\$/sqm
Group A (Assembly Occupancies) with a minimum fee of \$80.00		
All (except as noted below)	\$1.16	\$12.49
School, College, and University	\$1.39	\$14.94
Community Centre, Theatre, Arena, Recreational Facility	\$1.57	\$16.92

Group B (Institutional Occupancies) with a minimum fee of \$80.00		
Hospital and Detention Facility	\$1.85	\$19.93
All other B occupancies	\$1.16	\$12.49
Group C (Residential Occupancies) with a minimum fee of \$80.00		
Single Detached Unit, Semi-Detached, Row house, Stacked Townhouse and Duplex	\$0.78	\$8.46
Master Plan Permit for Single Detached Unit, Semi-Detached, Row house and Stacked Townhouse	\$0.68	\$7.27
Finished basement for above residential	\$0.19	\$2.06
Apartment Building (Part 9)	\$0.83	\$8.93
Other Apartment Building, Motel, and all Hotels (Part 3)	\$1.02	\$10.98
Group D (Business and Personal Service Occupancies) with a minimum fee of \$80.00		
Office Building less or equal to 10 Storeys	\$0.98	\$10.52
Office Building more than 10 Storeys	\$1.21	\$12.97
Bank, Medical office, Police and Fire Station	\$1.11	\$11.94
Group E (Mercantile Occupancies) with a minimum fee of \$80.00		
All	\$0.83	\$8.93
Group F (Industrial Occupancies) with a minimum fee of \$80.00		

Industrial Building, Warehouse	\$0.65	\$7.03
Office area in any Industrial Building (car dealership)	\$0.83	\$8.93
Parking Garage (below or above grade) and lightly serviced warehouse	\$0.33	\$3.48
Multi level underground parking garage	\$0.42	\$4.51
Single storey Self-Storage building	\$0.33	\$3.48

Building Classification by Major Occupancy	Service Index	
	\$/sqft	\$/sqm
Miscellaneous with a minimum fee of \$80.00		
Shell Building for any classification above - Fee reduced by:	\$0.24	\$2.53
First time fit-up for any classification above (full floor area)	\$0.24	\$2.53

OTHER	
Other – rate based on a per \$1000 or part thereof of the estimated valuation of the work, with a minimum fee of \$80.00	
Tenant fit-up	\$8.14
Homeowner project (interior alterations, deck, etc)	\$8.14
Farm building	\$5.70
Any construction where the Gross Floor Area (GFA) cannot be applied	\$8.14
Construct – Limited Authorization	\$8.14

Permit to demolish	\$80.00 for the first 5,000 square feet (464.5 square metres) of GFA or portion thereof, plus \$8.14 for each additional 1,000 square feet (92.9 square metres) of GFA or part thereof
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OTHER – FLAT FEES

Certification of master plan	\$80.00 per application
Plumbing work only - where work includes plumbing only	\$80.00 per application
Application for lot severances - requiring plumbing inspections to ensure separate plumbing services can be provided	\$80.00 per application
Application for Access to Building Permit Records (excluding reproduction costs)	\$67.00 per application
Copies – Paper (per page)	0.30
Copies – DVD (per DVD)	10.20
Copies – USB (per USB)	15.30
Copies – Plan Sheet (per Plan Sheet)	10.20

FEES IN ADDITION TO REGULAR PERMIT FEES

Conditional permit	(i) \$300.00 for Single detached unit, semi-detached and row (ii) \$900.00 for all other
Change of use	\$80.00 per application

Partial permit	\$200.00 per partial permit application
Transfer of application or permit	\$80.00 per application to transfer
Re-examination fee (application with certified master plan)	Change of one certified master plan for another - \$250.00
Re-examination fee – all other applications where substantial change	Additional 10% of the fee rate based on the same building classification by major occupancy of the original application
Revision to Permit - Master Plan	Change of one certified master plan for another - \$250.00
Revision to Permit - other	\$8.14 per \$1000 or part thereof of the estimated valuation of the work with a minimum fee of \$80.00
Revision to permit for farm building	\$5.70 per \$1000 or part thereof of the estimated valuation of the work with a minimum fee of \$80.00
Administrative surcharge	<p>For Permit to Demolish where the building was located on property subject to the Demolition Control By-law 2012-377: \$1000</p> <p>For Permit to Demolish where the building was located on property subject to the <i>Heritage Act</i>: \$3000</p> <p>For Partial Permit to Construct: 50% of permit fees calculated for the complete building for a Partial Permit to Construct up to a maximum of \$5000 for each stage of construction</p> <p>For a regular Permit to Construct: 50% of permit fees calculated for a regular Permit to Construct up to a maximum of \$10,000</p>
Deferral of revocation fee	\$300.00 per application to defer

Alternative Solution fee	Tier I Review Process - \$750 per application plus third party evaluation costs as may be required Tier II Review Process - \$300 per application
Limiting Distance Agreement	\$300.00 per agreement
Refundable inspection fee for single detached, semi-detached, row house or townhouse dwelling units	\$300 per dwelling unit
Re-inspection fee for single detached, semi-detached, row house or townhouse dwelling units	\$100.00 per inspection

2. By-law No. 2017-28 is hereby repealed.

3. This by-law shall be deemed to have come into force and take effect on January 1, 2018.

ENACTED AND PASSED this 14th day of February, 2018.

CITY CLERK

MAYOR

